



6611 W. Cross Creek Bend Lane, PO Box 279
Fulshear, Texas 77441
Phone: 281-346-1796 ~ Fax: 281-346-2556
www.FulshearTexas.gov

CITY COUNCIL:

MAYOR: Aaron Groff	MAYOR PRO-TEM: Joel Patterson	COUNCIL MEMBER: Kent Pool
COUNCIL MEMBER: Jason Knappe	COUNCIL MEMBER: Abhijeet Utturkar	COUNCIL MEMBER: Debra Cates
	COUNCIL MEMBER: Christina Baron	COUNCIL MEMBER: Sarah B. Johnson

STAFF:

ACTING CITY MANAGER: Zachary Goodlander	CITY SECRETARY: Mariela Rodriguez	CITY ATTORNEY: Byron Brown
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SPECIAL CITY COUNCIL MEETING MINUTES

April 2, 2024

I. CALL TO ORDER

A SPECIAL CITY COUNCIL MEETING WAS CALLED TO ORDER BY MAYOR GROFF AT THE CITY OF FULSHEAR MUNICIPAL COMPLEX, 6611 W. CROSS CREEK BEND LANE, FULSHEAR, TEXAS AT 5:30 P.M.

II. QUORUM AND ROLL CALL

A QUORUM WAS PRESENT.

COUNCIL MEMBERS PRESENT:

*AARON GROFF
SARAH B. JOHNSON
ABHIJEET UTTURKAR
JOEL PATTERSON
CHRISTINA BARON
DEBRA CATES
KENT POOL*

COUNCIL MEMBERS ABSENT:

JASON KNAPE

CITY STAFF PRESENT:

*MARIELA RODRIGUEZ
ZACH GOODLANDER
BYRON BROWN*

JOSH GREEN
SHARON VALIANTE
KENNY SEYMOUR
JOSH BROTHERS
CLIFF BROUHARD
ERIN TUREAU
MORGAN EARLY
MARIAH GALLEGOS
TIFFANY STODDER
CASSIE LEAL
JESUS ESCOBAR
BILL HENRY
HEIDI TAYLOR

OTHERS PRESENT:

DANA HOLLINGSWORTH
AND 8 OTHERS THAT DID NOT SIGN IN.

III. CITIZEN'S COMMENTS

THIS IS AN OPPORTUNITY FOR CITIZENS TO SPEAK TO COUNCIL RELATING TO AGENDA AND NON-AGENDA ITEMS. SPEAKERS ARE ADVISED THAT COMMENTS CANNOT BE RECEIVED ON MATTERS WHICH ARE THE SUBJECT OF A PUBLIC HEARING ONCE THE HEARING HAS BEEN CLOSED. SPEAKERS ARE REQUIRED TO REGISTER IN ADVANCE AND MUST LIMIT THEIR COMMENTS TO THREE (3) MINUTES.

DANA HOLLINGSWORTH, RESIDENT OF FULBROOK ON FULSHEAR CREEK, SPOKE REGARDING HER BACKGROUND IN WATER AND WASTEWATER AND COUNCIL'S CONSIDERATION IN HER BEING PART OF THE NFBWA BOARD OF DIRECTORS.

IV. BUSINESS

A. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AGREEMENT #2024-036 FOR HVAC SERVICES

TIFFANY STODDER INFORMED COUNCIL THAT THE AGREEMENT IS FOR PROVIDING PREVENTATIVE MAINTENANCE SERVICES AND INCLUDES ANY NECESSARY SERVICE REPAIRS AND CALL OUTS NEEDED THROUGHOUT THE YEAR. TIFFANY ANSWERED QUESTIONS FROM COUNCIL.

A MOTION WAS MADE BY COUNCIL MEMBER CATES TO APPROVE AGREEMENT #2024-036 FOR HVAC SERVICES. IT WAS SECONDED BY COUNCIL MEMBER POOL. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: BARON, CATES, JOHNSON, PATTERSON, POOL, UTTURKAR
NAYS:

ABSTAIN:
ABSENT:KNAPE

MOTION APPROVED

B. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE PURCHASE OF SIGN MATERIALS, HARDWARE, AND OTHER TRAFFIC CONTROL DEVICES THROUGH BUYBOARD COOPERATIVE 703-23

CLIFF BROUHARD EXPLAINED THAT THE \$150,000.00 WILL BE USED TO BUY ANYTHING ASSOCIATED WITH THEM MAKING AND INSTALLING OF TRAFFIC CONTROL DEVICES IN THE CITY.

CLIFF ANSWERED QUESTIONS FROM COUNCIL.

A MOTION WAS MADE BY COUNCIL MEMBER UTTURKAR TO APPROVE THE PURCHASE OF SIGN MATERIALS, HARDWARE, AND OTHER TRAFFIC CONTROL DEVICES THROUGH BUY BOARD COOPERATIVE 703-23. IT WAS SECONDED BY COUNCIL MEMBER BARON.

A MOTION WAS MADE BY COUNCIL MEMBER UTTURKAR TO AMEND THE ORIGINAL MOTION AND APPROVE THE PURCHASE OF SIGN MATERIALS, HARDWARE, AND OTHER TRAFFIC CONTROL DEVICES THROUGH BUY BOARD COOPERATIVE 703-23 AND AUTHORIZE THE CITY MANAGER TO EXECUTE. IT WAS SECONDED BY COUNCIL MEMBER POOL. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: BARON, CATES, JOHNSON, PATTERSON, POOL, UTTURKAR

NAYS:

ABSTAIN:

ABSENT:KNAPE

MOTION APPROVED

ORIGINAL MOTION:

A MOTION WAS MADE BY COUNCIL MEMBER UTTURKAR TO APPROVE THE PURCHASE OF SIGN MATERIALS, HARDWARE, AND OTHER TRAFFIC CONTROL DEVICES THROUGH BUY BOARD COOPERATIVE 703-23. IT WAS SECONDED BY COUNCIL MEMBER BARON. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: BARON, CATES, JOHNSON, PATTERSON, POOL, UTTURKAR

NAYS:

ABSTAIN:

ABSENT:KNAPE

MOTION APPROVED

C. CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN AGREEMENT WITH BAKER TILLY US, LLP TO SERVE AS THE CITY MANAGER EXECUTIVE FIRM SEARCH SERVICES

ERIN TUREAU INFORMED COUNCIL THAT THE CITY RECEIVED 11 PROPOSALS. THE COMMITTEE WHICH INCLUDED A MIXTURE OF STAFF AND COUNCIL DETERMINED THAT BAKER TILLY US, LLP HAS THE BEST VALUE AND PROPOSAL.

MAYOR PRO-TEM PATTERSON AND COUNCIL MEMBER BARON EXPLAINED TO THE REST OF COUNCIL THE PROCESS AND HOW THEY DETERMINED BAKER TILLY WAS THE BEST CHOICE.

CITY STAFF ANSWERED QUESTIONS FROM COUNCIL.

A MOTION WAS MADE BY COUNCIL MEMBER UTTURKAR TO APPROVE AN AGREEMENT WITH BAKER TILLY US, LLP TO SERVE AS THE CITY MANAGER EXECUTIVE FIRM SEARCH SERVICES. IT WAS SECONDED BY COUNCIL MEMBER CATES.

A MOTION WAS MADE BY MAYOR PRO-TEM PATTERSON TO AMEND THE ORIGINAL MOTION TO INCLUDE PENDING LEGAL REVIEW. IT WAS SECONDED BY COUNCIL MEMBER POOL THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: BARON, CATES, JOHNSON, PATTERSON, POOL, UTTURKAR

NAYS:

ABSTAIN:

ABSENT:KNAPE

MOTION APPROVED

ORIGINAL MOTION:

A MOTION WAS MADE BY COUNCIL MEMBER UTTURKAR TO APPROVE AN AGREEMENT WITH BAKER TILLY US, LLP TO SERVE AS THE CITY MANAGER EXECUTIVE FIRM SEARCH SERVICES. IT WAS SECONDED BY COUNCIL MEMBER CATES. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: BARON, CATES, JOHNSON, PATTERSON, POOL, UTTURKAR

NAYS:

ABSTAIN:

ABSENT:KNAPE

MOTION APPROVED

D. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE FY23 ANNUAL COMPREHENSIVE FINANCIAL REPORT

THE FY2023 ANNUAL COMPREHENSIVE FINANCIAL REPORT WAS PRESENTED BY DANIEL HEBERT WITH BELT HARRIS PECHACEK, LLC AUDITING FIRM.

DANIEL ANSWERED QUESTIONS FROM COUNCIL.

MULTIPLE COUNCIL MEMBERS VOICED THAT THEY WOULD LIKE MORE TIME TO REVIEW THE REPORT.

A MOTION WAS MADE BY COUNCIL MEMBER UTTURKAR TO POSTPONE THIS AGENDA ITEM TO THE APRIL 16, 2024 MEETING. IT WAS SECONDED BY COUNCIL MEMBER JOHNSON. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: BARON, CATES, JOHNSON, PATTERSON, POOL, UTTURKAR

NAYS:

ABSTAIN:

ABSENT:KNAPE

MOTION APPROVED

E. CONSIDERATION AND POSSIBLE ACTION TO APPROVE EXHIBIT "A", CERTIFICATION OF THE VOTE AND RESOLUTION NO. 2024-618 CASTING THE VOTE FOR BOARD OF DIRECTORS FOR THE NORTH FORT BEND WATER AUTHORITY DIRECTOR FOR PRECINCT 7

MAYOR GROFF EXPLAINED HOW HE LEARNED ABOUT BEING NOMINATED AND RECUSED HIMSELF FROM THE DIAS AT 6:06 PM.

SHARON EXPLAINED THE PROCESS OF VOTING AND CERTIFYING THE VOTE.

A MOTION WAS MADE BY COUNCIL MEMBER BARON TO APPROVE EXHIBIT "A" CERTIFICATION OF THE VOTE AND RESOLUTION NO. 2024-618 CASTING THE VOTE FOR DANA HOLLINGSWORTH FOR BOARD OF DIRECTORS FOR THE NORTH FORT BEND WATER AUTHORITY DIRECTOR FOR PRECINCT 7 . IT WAS SECONDED BY COUNCIL MEMBER POOL. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: BARON, CATES, JOHNSON, PATTERSON, POOL, UTTURKAR

NAYS:

ABSTAIN:
ABSENT:KNAPE

MOTION APPROVED

MAYOR GROFF RETURNED TO THE DIAS AT 6:11 PM.

V. EXECUTIVE SESSION

- A. PURSUANT TO SECTION 551.074 OF THE TEXAS OPEN MEETINGS ACT (CHAPTER 551, GOVERNMENT CODE), DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE**

- **CITY ATTORNEY**

A MOTION WAS MADE BY COUNCIL MEMBER CATES TO MOVE INTO EXECUTIVE SESSION TO DO THE CITY ATTORNEY REVIEW. IT WAS SECONDED BY COUNCIL MEMBER UTTURKAR THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: BARON, CATES, JOHNSON, PATTERSON, POOL, UTTURKAR

NAYS:

ABSTAIN:

ABSENT:KNAPE

MOTION APPROVED

MAYOR GROFF ADJOURNED INTO EXECUTIVE SESSION AT 6:12 PM.

MAYOR GROFF RECONVENED THE SPECIAL MEETING AT 8:51 PM.

THERE WAS NO ACTION FROM EXECUTIVE SESSION.

VI. ADJOURNMENT

A MOTION WAS MADE BY COUNCIL MEMBER POOL TO ADJOURN. IT WAS SECONDED BY COUNCIL MEMBER CATES. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: BARON, CATES, JOHNSON, PATTERSON, POOL, UTTURKAR

NAYS:

ABSTAIN:

ABSENT: KNAPE

MOTION APPROVED

MAYOR GROFF ADJOURNED THE MEETING AT 5:51 PM.

AARON GROFF, MAYOR

ATTEST:

MARIELA RODRIGUEZ, CITY SECRETARY