



6611 W. Cross Creek Bend Lane, PO Box 279
Fulshear, Texas 77441
Phone: 281-346-1796 ~ Fax: 281-346-2556
www.FulshearTexas.gov

CITY COUNCIL:

MAYOR: Aaron Groff	MAYOR PRO-TEM: Joel Patterson	COUNCIL MEMBER: Kent Pool
COUNCIL MEMBER: Jason Knappe	COUNCIL MEMBER: Abhijeet Utturkar	COUNCIL MEMBER: Debra Cates
	COUNCIL MEMBER: Christina Baron	COUNCIL MEMBER: Sarah B. Johnson

STAFF:

ACTING CITY MANAGER: Zachary Goodlander	CITY SECRETARY: Mariela Rodriguez	CITY ATTORNEY: Byron Brown
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SPECIAL CITY COUNCIL MEETING MINUTES
May 14, 2024

I. CALL TO ORDER

*****MAYOR GROFF ANNOUNCED THAT MAYOR PRO-TEM PATTERSON WILL BE TAKING OVER THE MEETING AFTER THE CANVASSING.*****

A SPECIAL CITY COUNCIL MEETING WAS CALLED TO ORDER BY MAYOR GROFF AT THE CITY OF FULSHEAR MUNICIPAL COMPLEX, 6611 W. CROSS CREEK BEND LANE, FULSHEAR, TEXAS AT 5:31 P.M.

II. QUORUM AND ROLL CALL

A QUORUM WAS PRESENT.

COUNCIL MEMBERS PRESENT:

***AARON GROFF
SARAH B. JOHNSON
ABHIJEET UTTURKAR
JOEL PATTERSON
CHRISTINA BARON
DEBRA CATES
JASON KNAPE @ 4:46PM
KENT POOL @4:37 P.M.***

CITY STAFF PRESENT:

MARIELA RODRIGUEZ

ZACH GOODLANDER
BYRON BROWN
JOSH GREEN
SHARON VALIANTE
CLIFF BROUHARD
TIFFANY FIELDS
DINA MOHAMMED
MARIBEL TAPIA
TIFFANY STODDER
KAYLA VILLAGOMEZ
JAMIE ESCOBAR
MORGAN EARLY
JESSIKA VILLARREAL
ROY PEREZ
MARK MORRIS
SKYLER LYNCH
JOSHUA SOTO
RICHARD TEAGUE
KENNY SEYMOUR
LIDNSEY MILLER
BILL HENRY
FELIX VARGAS
JOSH BROTHERS
ERIN TUREAU
MORGAN EARLY
MARIAH GALLEGOS
ALEX ROJAS
MEREDITH DUSEK
HEIDY TAYLOR
ANNEL GUADALUPE
AARON FLORES
KIMBERLY KOPECKY
STEPHANIE ALVAREZ-FOX

OTHERS PRESENT:

8 OTHERS THAT DID NOT SIGN IN.

III. CITIZEN'S COMMENTS

THIS IS AN OPPORTUNITY FOR CITIZENS TO SPEAK TO COUNCIL RELATING TO AGENDA AND NON-AGENDA ITEMS. SPEAKERS ARE ADVISED THAT COMMENTS CANNOT BE RECEIVED ON MATTERS WHICH ARE THE SUBJECT OF A PUBLIC HEARING ONCE THE HEARING HAS BEEN CLOSED. SPEAKERS ARE REQUIRED TO REGISTER IN ADVANCE AND MUST LIMIT THEIR COMMENTS TO THREE (3) MINUTES.

THERE WERE NO CITIZEN COMMENTS.

**** MAYOR GROFF PRESENTED A PROCLAMATION FOR NATIONAL POLICE WEEK AND ONE FOR PUBLIC WORKS WEEK****

IV. BUSINESS

- A. CONSIDERATION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 2024-1458, AN ORDINANCE CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE GENERAL ELECTION OF THE CITY OF FULSHEAR, TEXAS, HELD ON MAY 4, 2024, FOR THE PURPOSE OF ELECTING THREE (3) COUNCIL MEMBERS TO FILL DISTRICT 2, DISTRICT 3, AND AT-LARGE POSITIONS AND MAYOR TO THE CITY COUNCIL OF THE CITY OF FULSHEAR**

MAYOR GROFF READ THE ORDINANCE AND EXPLAINED THERE ARE 3 CANDIDATES THAT WERE DECLARED WINNERS. JASON KNAPE WAS ELECTED AT-LARGE, PATRICK POWERS WAS ELECTED TO DISTRICT 2 AND CHRISTINA BARON WAS ELECTED TO DISTRICT 3.

A MOTION WAS MADE BY MAYOR PRO-TEM PATTERSON TO APPROVE ORDINANCE 2024-1458. IT WAS SECONDED BY COUNCIL MEMBER UTTURKAR. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: BARON, CATES, JOHNSON, PATTERSON, POOL, UTTURKAR

NAYS:

ABSTAIN:

ABSENT: KNAPE

MOTION APPROVED

- B. CONSIDERATION AND POSSIBLE ACTION TO APPROVE ORDINANCE NO. 2024-1457, ORDERING A RUNOFF ELECTION TO BE HELD ON SATURDAY, THE 15TH DAY OF JUNE 2024, FOR THE PURPOSE OF ELECTING THE MAYOR OF THE CITY OF FULSHEAR, TEXAS; APPOINTING AN EARLY VOTING CLERK; STATING THE EARLY VOTING CLERK'S OFFICIAL MAILING ADDRESS; DESIGNATING AN EMAIL ADDRESS FOR RECEIPT OF AN APPLICATION FOR A BALLOT TO BE VOTED BY MAIL; STATING THE MAIN EARLY VOTING POLLING LOCATION AND THE REGULAR DATES AND HOURS THAT EARLY VOTING WILL BE CONDUCTED; AND PROVIDING FOR SEVERABILITY**

MAYOR GROFF ANNOUNCED EARLY VOTING WILL BE HELD JUNE 03-11 AT ROBERTS MIDDLE SCHOOL.

A MOTION WAS MADE BY MAYOR PRO-TEM PATTERSON TO APPROVE ORDINANCE 2024-1457. IT WAS SECONDED BY COUNCIL MEMBER BARON. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: BARON, CATES, JOHNSON, PATTERSON, POOL, UTTURKAR

NAYS:

ABSTAIN:

ABSENT: KNAPE

MOTION APPROVED

MAYOR ANNOUNCED EARLY VOTING WILL BE HELD AT ROBERTS MIDDLE SCHOOL AND ELECTION DAY WILL BE HELD AT THE LIBRARY.

*** GO TO BUSINESS ITEM D ***

C. NOTATION OF THE COMPLETION OF THE CANVASS BY MAYOR GROFF

MAYOR GROFF NOTED THE COMPLETION OF THE ELECTION.

MAYOR GROFF THANKED COUNCIL MEMBER CATES FOR THE SIX (6) YEARS OF SERVICE SHE DEDICATED TO CITY OF FULSHEAR AND PRESENTED HER WITH A GIFT.

A MOTION WAS MADE BY MAYOR PRO-TEM PATTERSON TO GO INTO RECESS. IT WAS SECONDED BY COUNCIL MEMBER KNAPE. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: BARON, JOHNSON, KNAPE, PATTERSON, POOL, POWERS, UTTURKAR

NAYS:

ABSTAIN:

ABSENT:

MOTION APPROVED

MAYOR GROFF ADJOURNED THE MEETING INTO A RECESS AT 4:53 PM.

MAYOR PRO-TEM PATTERSON RECONVENED THE MEETING AT 5:08 PM.

*** GO TO BUSINESS ITEM E ***

D. ELECTION CEREMONY WITH OFFICERS-ELECT

- **ISSUE CERTIFICATES**
- **ISSUE ANTIBRIBERY STATEMENTS**
- **ISSUE OATHS OF OFFICE**

MAYOR GROFF SIGNED THE CERTIFICATE OF ELECTION FOR PATRICK POWERS.

JUDGE TRICIA KRENEK ADMINISTERED THE OATH TO PATRICK POWERS.

MAYOR GROFF SIGNED THE CERTIFICATE OF ELECTION FOR JASON KNAPE AND CHRISTINA BARON.

JUDGE DAVID HUNTER ADMINISTERED THE OATH TO BOTH JASON KNAPE AND CHRISTINA BARON AT THE SAME TIME.

*** GO TO BUSINESS ITEM C***

E. PRESENTATION OF THE CURRENT CAPITAL IMPROVEMENT PLAN UPDATE

TIFFANY STODDER PRESENTED A VIDEO PRESENTATION REGARDING THE FOLLOWING CAPITAL IMPROVEMENT PROJECTS:

- *COMPLETED*
 - *LIFT STATION ODOR CONTROL IMPROVEMENT*
 - *AIR STRIPPER INSTALLATION*
- *IN CONSTRUCTION*
 - *POLYPHOSPHATE FEED SYSTEM (CROSS CREEK WP1)*
 - *POLYPHOSPHATE FEED SYSTEM (CROSS CREEK WP2)*
 - *POLYPHOSPHATE FEED SYSTEM (DOWNTOWN WATER PLANT 1)*
 - *WATER SYSTEM REHABILITATION (CROSS CREEK WP1)*
 - *KATYFULSHEAR WATERLINE*
 - *FM 359 WATERLINE AND SEWER LINE EXTENSION*
 - *INSTALL QUICK CONNECTS & GENERATORS AT LIFT STATIONS*
 - *ELEVATED WATER STORAGE TANK (PECAN RIDGE)*
 - *WATER PLANT NO.1 (DOWNTOWN)*
 - *WATERPLANT NO. 2 (PECAN RIDGE)*
 - *WATER METER UPDATES*
- *IN DESIGN*
 - *DOWNTOWN EASTSIDE DRAINAGE*
 - *EASTSIDE TRIBUTARY DRAINAGE IMPROVEMENTS*
 - *PRIMROSE PARK (PHASE 2)*
 - *PRIMROSE PARK (PHASE 3)*
 - *CITYWIDE BRANDING IMPLEMENTATION (MONUMENT SIGNS)*
 - *ROADWAY CONDITION ASSESSMENT*
 - *REDBIRD LANE IMPROVEMENTS*
 - *HARRIS STREET RECONSTRUCTION*
 - *LEAD & COPPER REVISION*
 - *WATER & WASTEWATER MASTER PLAN UPDATE*
 - *CROSS CREEK RANCH WWTP IMPROVEMENTS (ROAD IMPROVEMENTS)*
 - *DOWNTOWN WWTP IMPROVEMENTS*
 - *WWTP AT CROSS CREEK RANCH SITE*
 - *DIVERSION LIFT STATION*
 - *LIFT STATION NO.11 EXPANSION*

- *PROJECTS NOT STARTED*
 - *BOIS D'ARC EXTENSION OUTFALL IMPROVEMENTS*
 - *LIFT STATION NO. 10 UPGRADES*

CITY STAFF AND RICHARD WEATHERLY AND ERIC ENGELSKIRCHEN WITH FREESE AND NICHOLS ANSWERED QUESTIONS FROM COUNCIL.

FOR THE FULL DISCUSSION REFER TO THE WEBSITE TO VIEW THE VIDEO

F. DISCUSSION THE CITY OF FULSHEAR'S PARTICIPATION IN THE WATER PROVIDER PARTICIPATION PROGRAM THROUGH THE NORTH FORT BEND WATER AUTHORITY, AND TO CONSIDER ESTABLISHING A LEADERSHIP WATER CONSERVATION COMMITTEE OF CITY COUNCIL MEMBERS TO COMPLY WITH THE CORE INITIATIVES OF THE WATER PROVIDER CONSERVATION PROGRAM

SHARON VALIANTE INTRODUCED THIS ITEM AND EXPLAINED THE CITY NEEDS TO COMPLY WITH ONE MORE REQUIREMENT IN ORDER TO RECEIVE THE REBATES FROM NFBWA. SHARON EXPLAINED WE DIDN'T MEET THE LEADERSHIP CONSERVATION COMMITTEE AND ARE REQUESTING 3 COUNCIL MEMBERS AND 1 STAFF LIAISON FROM THE COMMUNITY.

MARIBEL TAPIA , UTILITY SERVICES SUPERVISOR, EXPLAINED THE COMMITTEE REQUIREMENTS.

COUNCIL MEMBER KNAPE, COUNCIL MEMBER UTTURKAR, AND COUNCIL MEMBER POWERS VOLUNTEERED TO BE ON THE COMMITTEE.

SHARON ANSWERED QUESTIONS FROM COUNCIL.

COUNCIL MEMBER UTTURKAR REQUESTED A PRESENTATION FROM DANA HOLLINGSWORTH IN JUNE. COUNCIL MEMBER JOHNSON AGREED WITH COUNCIL MEMBER UTTURKARS REQUEST.

G. DISCUSSION OF THE UPDATE TO THE DROUGHT CONTINGENCY PLAN AND RECEIVE POSSIBLE DIRECTION FOR FINALIZING THE PLAN

SHARON VALIANTE PRESENTED A SLIDE SHOW REGARDING THE

FOLLOWING:

- *FULSHEAR DROUGHT UPDATE CONTINGENCY PLAN UPDATE-
CONSIDERATION OF ADOPTION BY CITY COUNCIL*
 - *DROUGHT CONTINGENCY PLAN REQUIREMENTS**
 - *METEOROLOGIC CONDITIONS- 2000-2024*
 - *DROUGHT CONDITIONS- Q2 2023- Q1 2024*
 - *MAJOR REVISIONS TO DRAFT DCP (1)*
 - *MAJOR REVISIONS TO DRAFT DCP (2)*
 - *DROUGHT TRIGGER EVALUATION*
 - *STAGE 2 DROUGHT SURCHARGES (1)*
 - *STAGE 2 DROUGHT SURCHARGES (2)*
 - *RANGE OF ESTIMATED SAVINGS FROM WATERING
RESTRICTIONS*
 - *KEY TAKEAWAYS*

*SHARON ANSWERED QUESTIONS FROM COUNCIL.
COUNCIL EXPRESSED THEIR OPINIONS ON THE DCP UPDATE AND
DIRECTED STAFF ON THE CHANGES THEY WOULD LIKE TO SEE.*

*** FOR THE FULL DISCUSSION VISIT THE CITY'S WEBSITE TO VIEW THE
VIDEO ***

V. EXECUTIVE SESSION

- A. CLOSED SESSION IN ACCORDANCE WITH SECTION 551.071 OF THE TEXAS OPEN MEETINGS ACT (CHAPTER 551, GOVERNMENT CODE), CONSULTATION WITH ATTORNEY. A GOVERNMENTAL BODY MAY NOT CONDUCT A PRIVATE CONSULTATION WITH ITS ATTORNEY EXCEPT: (1) WHEN THE GOVERNMENTAL BODY SEEKS THE ADVICE OF ITS ATTORNEY ABOUT: (A) PENDING OR CONTEMPLATED LITIGATION; OR (B) A SETTLEMENT OFFER; OR (2) ON A MATTER IN WHICH THE DUTY OF THE ATTORNEY TO THE GOVERNMENTAL BODY UNDER THE TEXAS DISCIPLINARY RULES OF PROFESSIONAL CONDUCT OF THE STATE BAR OF TEXAS CLEARLY CONFLICTS WITH CHAPTER 551, GOVERNMENT CODE**
- **DEVELOPMENT AGREEMENT BETWEEN THE CITY OF FULSHEAR, TEXAS, AND CENTURY LAND HOLDINGS OF TEXAS, LLC**
 - **UTILITY AGREEMENT BETWEEN THE CITY OF FULSHEAR, TEXAS, AND CENTURY LAND HOLDINGS OF TEXAS, LLC ON BEHALF OF FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 174**
 - **DEVELOPMENT AGREEMENT BETWEEN THE CITY OF FULSHEAR, TEXAS, POSITIVE DEVELOPMENTS LLC, AND GRANDES RICOS, LLC**

*A MOTION WAS MADE BY COUNCIL MEMBER KNAPE TO MOVE INTO
EXECUTIVE SESSION PURSUANT TO SECTION 551.071 OF THE TEXAS
OPEN MEETINGS ACT. IT WAS SECONDED BY COUNCIL MEMBER
POOL. THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:*

*AYES: BARON, JOHNSON, KNAPE, PATTERSON, POOL, POWERS,
UTTURKAR*

NAYS:

ABSTAIN:

ABSENT:

MOTION APPROVED

MAYOR PRO-TEM PATTERSON MOVED INTO EXECUTIVE SESSION AT 7:02 PM.

MAYOR PRO-TEM PATTERSON RECONVENED THE MEETING AT 8:03 PM.

VI. ACTION FROM EXECUTIVE SESSION

THERE WAS NO ACTION FROM EXECUTIVE SESSION.

COUNCIL MEMBER KNAPE COMMENTED THAT THE AGREEMENTS ARE LOOKING PROMISING AND THEY ARE LOOKING FORWARD TO SEEING THESE ITEMS IN A FUTURE AGENDA.

A MOTION WAS MADE BY COUNCIL MEMBER POOL TO POSTPONE THIS AGENDA ITEM UNTIL THE NEXT MEETING . IT WAS SECONDED BY COUNCIL MEMBER KNAPE.THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: BARON, CATES, JOHNSON, KNAPE, PATTERSON, POOL, UTTURKAR

NAYS:

ABSTAIN:

ABSENT:

MOTION APPROVED

VII. ADJOURNMENT

A MOTION WAS MADE BY COUNCIL MEMBER JOHNSON ADJOURN. IT WAS SECONDED BY COUNCIL MEMBER POOL.THE MOTION WAS CARRIED BY THE FOLLOWING VOTE:

AYES: BARON, JOHNSON, KNAPE, PATTERSON, POOL, POWERS, UTTURKAR

NAYS:

ABSTAIN:

ABSENT:

MOTION APPROVED

THE MEETING WAS ADJOURNED AT 8:06PM

AARON GROFF, MAYOR

ATTEST:

MARIELA RODRIGUEZ, CITY SECRETARY