

RESOLUTION NO. 2016-311

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FULSHEAR, TEXAS,
APPROVING PROCEDURES FOR REVIEW OF PROFESSIONAL SERVICES
PROPOSALS BY THE CITY STAFF**

WHEREAS, the City Council of the City of Fulshear wants city staff to review proposals for services needed by the City with respect to certain projects; AND

WHEREAS, the purpose is for staff to deliberate and make recommendations to the City Council to authorize negotiations of an agreement/ or contract for the recommended proposals; AND

WHEREAS, the City Council is desirous of ensuring that there are procedures and processes in place to determine when proposals are requested, submitted and reviewed;

NOW THEREFORE, BE IT RESOLVED, that the City of Fulshear hereby adopts the following procedures for acceptance and review of proposals for Engineering services related to specific projects:

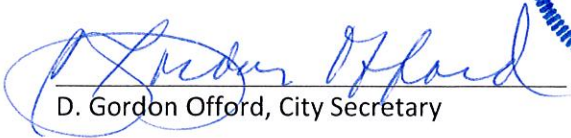
Section 1: If the project cost estimate is above of \$500,000, then the City would invite proposals which would be reviewed by the city staff who will in turn make a recommendation to the City Council for approval.

Section 2: If the project cost estimate is less than \$500,000 City staff is authorized to request a proposal from the City Engineer or from a list of approved firms created under Section 3 of this Resolution.

Section 3: The city staff shall develop a list of Engineering firms whose qualifications and project experience are deemed appropriate for projects within the City of Fulshear. Said list of firms shall be duly approved by the Fulshear City Council. City staff shall utilize said list as the basis for invitations to submit professional services proposals for certain specified projects; and on an annual basis, the city staff will evaluate the list and recommend any necessary revisions to the City Council.

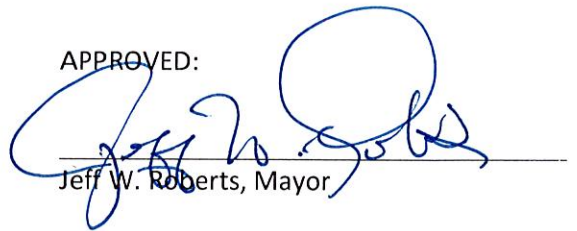
PASSED AND ADOPTED, this 21st day of June, 2016.

ATTEST:


D. Gordon Offord, City Secretary



APPROVED:


Jeff W. Roberts, Mayor